



Benchmark Land Use Group dba Benchmark Resources

EMPLOYMENT APPLICATION

Benchmark Land Use Group, dba Benchmark Resources, is an Equal Opportunity Employer. Every applicant for employment is guaranteed the right of equal treatment without regard to race, color, sex, age, religion, national origin, sexual preference, handicap, disability status, veteran status, or any other status protected by law.

Please Print Legibly

Date: _____

Name: _____
Last First Middle

Business Phone: _____ Home Phone: _____

Social Security No.: _____

Present Address: _____
No. Street City State Zip

Permanent Address if different from Present Address:

No. Street City State Zip

EMPLOYMENT DESIRED

All employment with Benchmark Land Use Group, dba Benchmark Resources, is "at-will." This means that either the employee or Benchmark Land Use Group, dba Benchmark Resources, can terminate the employment at any time, for any reason or for no reason, with or without advance notice. All employees, whether introductory, regular, or temporary, are at-will employees.

Position applying for: _____

Are you applying for:

___ Regular full-time work ___ Regular part-time work ___ Temporary/Seasonal work

If applying for part-time, temporary or seasonal work, during what period of time will you be available?

Are you available for work on weekends, if applicable? Yes ____ No ____

Would you be available to work overtime, if applicable? Yes ____ No ____

If hired, on what date can you start work?Date _____

Salary desired..... \$ _____

PERSONAL INFORMATION

Have you ever applied to or worked for Benchmark Land Use Group,
dba Benchmark Resources? Yes ____ No ____

If yes, when? _____

Do you have any friends or relatives working for Benchmark Land Use Group,
dba Benchmark Resources? Yes ____ No ____

If yes, state name(s) and relationship: _____

Why are you applying for work at Benchmark Land Use Group, dba Benchmark Resources?

If hired, would you have a reliable means of transportation to and from work? Yes ____ No ____

Are you at least 18 years old? Yes ____ No ____
(If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live
and work in this Country? Yes ____ No ____

Are you able to perform the essential functions of the job for which you are applying? Yes ____ No ____
If no, describe the functions that cannot be performed.

Note: Benchmark Land Use Group, dba Benchmark Resources, will make reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions as required by state and/or federal law.)

Are you able to perform all other duties of the job for which you are applying?..... Yes ____ No ____
 If no, describe the functions that cannot be performed.

Have you ever been convicted of a criminal offense (felony or serious misdemeanor? Yes ____ No ____
 (Convictions for marijuana-related offenses that are more than two years old need not be listed.)

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

Are you currently employed? Yes ____ No ____

If so, may we contact your current employer? Yes ____ No ____

EDUCATION, TRAINING AND EXPERIENCE

School	Name and Address	No. of Years Completed	Graduate (Y/N)	Degree or Diploma
High School				
Vocational/Business				
College/University				
College/University				

Do you have any other experience, training, qualifications or skills which you feel makes you especially suited for work at Benchmark Land Use Group, dba Benchmark Resources? If so, please explain.

Answer the following questions if you are applying for a professional position.

Are you licensed/certified for the job applied for? Yes ____ No ____

Name of license/certification: _____

Issuing State: _____

License/certification number: _____

Has your license/certification ever been revoked or suspended? Yes ____ No ____

If yes, state reason(s) date of revocation or suspension and date of reimbursement.

Military Service

Have you obtained any special skills or abilities as the result of service in the military? If so, describe.

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume. Note: Attach additional page(s) if necessary.

Employer

Name: _____

Address: _____

Telephone Number: _____ Supervisor Name: _____

Type of Business: _____

Your Position and Duties:

Employment Dates: _____ To: _____

Monthly Pay: _____

Reason for Leaving: _____

Employer

Name: _____

Address: _____

Telephone Number: _____ Supervisor Name: _____

Type of Business: _____

Your Position and Duties:

Employment Dates: _____ To: _____

Monthly Pay: _____

Reason for Leaving: _____

Employer

Name: _____

Address: _____

Telephone Number: _____ Supervisor Name: _____

Type of Business: _____

Your Position and Duties:

Employment Dates: _____ To: _____

Monthly Pay: _____

Reason for Leaving: _____

References

List below three persons not related to you that have knowledge of your work performance within the last three years.

Name: _____

Address: _____

Occupation: _____

Telephone No.: _____ Number of Years Acquainted: _____

Name: _____

Address: _____

Occupation: _____

Telephone No.: _____ Number of Years Acquainted: _____

Name: _____

Address: _____

Occupation: _____

Telephone No.: _____ Number of Years Acquainted: _____

I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Benchmark Land Use Group, dba Benchmark Resources. I understand that Benchmark Land Use Group, dba Benchmark Resources, may investigate any statements contained in this application in order to determine my suitability for employment. I understand that any employment relationship with Benchmark Land Use Group, dba Benchmark Resources, is "at will," which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. I also understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is made in writing by an authorized representative of Benchmark Land Use Group, dba Benchmark Resources. I understand that Benchmark Land Use Group, dba Benchmark Resources, has a drug-testing policy, whereby testing is conducted on reasonable suspicion.

Date: _____ **Applicant's Signature:** _____